



Program Committee Meeting
February 10, 2022 @ 3:00 PM (CT)
561-570-4464; Conference ID: 891 476 686#

MINUTES

CALL TO ORDER

Raymond Russel acted as Chair and called the meeting to order. There was quorum present.

The following committee members were present by video/phone or in person:

Andy Jackson, Keith Sutton, Raymond Russell, Dr. Sarah Clemmons

The following committee members were absent:

Debbie Kolmetz

Others present included:

Richard Williams, Debby Wood, Cheri Gilmore, Melody Wade, Tabetha Smith (CSC Staff)

YOUTH OUTREACH EFFORTS / CAREER FAIR

Cheri Gilmore presented on how staff team members are diligently working to increase awareness about youth services in the five-county service delivery area. Staff members are working to schedule visits to all high schools during the months of February and March and will provide information about job opportunities in the area as well as how CSC can provide funding for continuing education (books, tuition, uniforms, fees, transportation assistance, etc.) and offer paid work experience. Through a pilot project, CSC has also been providing work readiness classes during the last few months to the Diversified Career Technology (DCT) students at Sneads and Marianna high schools. This effort is to help the students transition to the world of work and understand the expectations of employers.

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) SUMMER YOUTH PROGRAM

Debby Woods communicated on CareerSource Chipola (CSC) proposal to offer a summer youth program that focuses on teen pregnancy prevention and will serve youth from middle school through 18 years of age, if still enrolled/attending school. The prevention does not require a full income eligibility determination and does not require the activity to be solely geared toward teen pregnancy prevention. CSC is required to follow the Department of Economic Opportunity procurement requirements for the summer youth program and due to the timeframe required for procurement and implementation, the staff recommendation is to allow CSC staff to move forward with preparations for a summer youth program funded by TANF. **Raymond Russel made the motion, Andy Jackson seconded, and the vote was unanimous to approve CSC staff to move forward with preparations for a summer youth program.**

CAREER CENTER TRAFFIC

Debby Wood spoke on the low numbers of individuals seeking employment. To align with Administrative Policy 115: Common Exit, the Florida Department of Opportunity (DEO) modified the Employ Florida system to restrict the ability to project end dates for certain service activity codes (those not mapped to support training or education services). The change required the codes to have a projected end date equal to the start date or projected start date. This change is referred to as the "1-day" in duration modification. Other codes not previously time limited were updated to allow for a projected end date of 90 days while others were changed to a 1-day code and then based on additional review by DEO, were reverted to align with the training/activity service end date. Others were inactivated and can no longer be used by staff. By providing this information, staff members want to ensure that you are aware of potential negative impacts these changes could have on our local performance outcomes.

ONE-STOP OPERATOR REVIEW

Richard Williams presented November 23rd, 2021's, CareerSource Chipola One-Stop Operator Quarterly Review, PY 2021-2022, Second Quarter's visit.

COMMITTEE MEMBER COMMENTS

None.

ADJOURNMENT

Raymond Russel made the motion, Andy Jackson seconded the motion, and the vote was unanimous to adjourn the meeting.