



**General Meeting**  
**March 17, 2022 at 6:00 P.M. (CT)**  
**[Join via Microsoft Teams Meeting](#)**  
**or by phone at 561-570-4464 Conference ID: 241 680 259#**  
**or in person at 4636 Highway 90, Suite K**  
**Marianna, FL 32446 - Community Room**  
**Richard - (850) 557-2441; Tabetha - (850) 633-2731**

## **MINUTES**

### **CALL TO ORDER**

A quorum was present and Janice Sumner, Chair, called the meeting to order and led the group in the Invocation and Pledge to the Flag.

#### **The following board members were present:**

Janice Sumner, Debbie Kolmetz, Mary McKenzie, Travis Ephriam, Arthur Obar, Donnie Read, David Corbin, Larry Moore, Kristy Terry, Penny Bryan, David Bouvin

#### **The following board members were absent:**

Raymond Russell, Sandy Spear, Wendy Blair, Johnny Eubanks, Ralph Whitfield, Tracy Andrews, Sarah Clemmons, Kyle Peddie, Frances Henderson, Andy Jackson, Keith Sutton.

#### **Others present included:**

Richard Williams, Lauren Morris, Deena Johnson, Rose Adams, Sara Johnson, Melody Wade, Debby Wood, Tabetha Smith – CSC Staff Ben Clark – James Moore staff

### **PUBLIC COMMENTS**

Janice Sumner asked if there were any public comments. There were none.

### **GENERAL MEETING MINUTES**

**Arthur Obar made the motion, Travis Ephriam seconded the motion, and the vote was unanimous to approve the minutes of the November 18th, 2021, general meeting.**

## **AUDIT DISCUSSION**

Ben Clark from James Moore discussed Chipola Regional Workforce Development Board's independent auditor's report and presented their statements to the Board members.

## **NDWG UPDATE**

Rose Adams provided an update on the Hurricane Michael National Dislocated Work Grant, stating that there were 10 participants at 4 worksites across all five CSC counties. She shared that there were 8 participants at 2 worksites as part of the COVID-19 NDWG.

## **STATUS OF FUNDS REPORT**

Richard Williams went over the Status of Funds Report.

## **YOUTH COMMITTEE REPORTS**

**A motion was made by Arthur Obar, seconded by Donnie Read, and the vote was unanimous to approve both the February 10<sup>th</sup> and March 10<sup>th</sup>, 2022, Youth Committee Minutes. No action was required on the February 10<sup>th</sup>, 2022, Program Committee Meeting.**

## **NEW BUSINESS**

Richard Williams shared Catalyst became certified with the FSU Center for Autism and Related Disabilities (FSU CARD), the first certified in Marianna.

Mr. Williams then presented the OneStop Operator Quarterly Review by Linda Sumblin.

## **INFLATIONARY IMPACTS ON CUSTOMERS, PROGRAMS, AND STAFF**

**Debby Wood and Richard Williams presented requests to the Board to increase the individual Support Services threshold from \$2000 to \$4000, to double the amount of transportation assistance due to inflation, and to implement a staff raise equal to the upcoming increase in the minimum wage of one dollar (\$1.00 per hour) for staff. Arthur Obar made the motion, Donnie Read seconded, and the vote was unanimous for the Board to increase the individual Support Services threshold, increase the amount of transportation assistance, and to implement a staff raise.**

**DIRECTOR'S COMMENTS**

Richard Williams discussed the Social Media Reports.

**BOARD MEMBER COMMENTS**

None.

**ADJOURNMENT**

**There being no further business to discuss, Arthur Obar made the motion, Donnie Read seconded the motion, and the vote was unanimous to adjourn the meeting**