



General Meeting
September 8, 2022, at 6:00 P.M. (CT)
[Join via Microsoft Teams Meeting](#)
or by phone at 561-570-4464 Conference ID: 767 953 649#
or in person at 4636 Highway 90, Suite K
Marianna, FL 32446 - Community Room
Richard - (850) 557-2441; Tabettha - (850) 693-3913

Minutes

CALL TO ORDER

A quorum was present and Debbie Kolmetz, Chair, called the meeting to order. Travis Ephriam led the group in the Invocation and Pledge to the Flag.

The following board members were present:

Janice Sumner, Debbie Kolmetz, Travis Ephriam, Mary McKenzie, Raymond Russell, Arthur Obar, Donnie Read, Kyle Peddie, Andy Jackson, Penny Bryan, David Bouvin, David Corbin

The following board members were absent:

Sandy Spear, Ralph Whitfield, Sarah Clemmons, Frances Henderson, Kristy Terry, Johnny Eubanks, Tracy Andrews, Keith Sutton, Larry Moore

Others present included:

Richard Williams, Debby Wood, Sara Johnson, Melody Wade, Tabettha Smith, Kayla Baxter, Deena Johnson, Cheri Gilmore – CSC Staff

PUBLIC COMMENTS

Debbie Kolmetz asked if there were any public comments. There were none.

GENERAL MEETING MINUTES

Arthur Obar made the motion, Donnie Read seconded the motion, and the vote was unanimous to approve the minutes of the July 14, 2022, general meeting.

STATUS OF FUNDS REPORT

Richard Williams went over the Status of Funds Report. Mr. Williams reminded the Board that Hurricane Michael funds end September 30, 2022.

COMMITTEE APPOINTMENTS

Arthur Obar made the motion, Raymond Russell seconded the motion, and the vote was unanimous to approve the appointment of Debbie Kolmetz as Chair and David Corbin as Vice-Chair of the Executive Committee.

2022-2023 BUDGET

Donnie Read made the motion, Raymond Russell seconded the motion, and the vote was unanimous to approve the CareerSource Chipola 2022-2023 Budget.

AUDITING RFP

Raymond Russell made the motion, Travis Ephriam seconded the motion, and the vote was unanimous to approve the request for an Auditing RFP.

WORKFORCE TWO YEAR PLAN DRAFT

Richard Williams and Debby Wood discussed the drafted Workforce Two-Year Plan. No changes or comments were made by the Board. **Arthur Obar made the motion, Janice Sumner seconded the motion, and the vote was unanimous to approve the Workforce Two Year Plan.**

DIRECTOR'S COMMENTS

Mr. Williams introduced the Board to CareerSource Chipola's new Outreach Director, Kayla Baxter. Mr. Williams further spoke on the Reach Act and the impending end of the Hurricane Grants on September 30, 2022.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

There being no further business to discuss, Janice Sumner made the motion, Raymond Russell seconded the motion, and the vote was unanimous to adjourn the meeting.