



***Finance Committee Meeting Minutes  
October 31, 2022 at 4:30 P.M. (CT)***

**[Join via Microsoft Teams Meeting](#)**

**or by phone at 561-570-4464 Conference ID: 822 308 605#**

**or in person at 4636 Highway 90, Suite K**

**Marianna, FL 32446 - Community Room**

**Richard - (850) 557-2441; Tabetha - (850) 633-2731**

**CALL TO ORDER**

Chair Donnie Read called the meeting to order. Those in attendance were Donnie Read, Sandy Spear, Travis Ephriam, and Tracy Andrews; CSC staff in attendance were Richard Williams, Sara Johnson, and Tabetha Smith.

**PUBLIC COMMENTS**

Donnie Read asked if there were any public comments, there were not any.

**ELECTION OF CHAIR**

Donnie Read nominated Travis Ephriam as the Program Year 2022-2023 Financial Committee Chair; a motion was made by Sandy Spear to approve Travis Ephriam as Chair and seconded by Tracy Andrews. Unanimous approval was given by the committee.

**REQUEST FOR AUDITING RFP APPROVAL**

Richard Williams and Sara Johnson discussed the response from the Auditing RFP. Donnie Read made the motion to approve the proposal from James Moore, Tracy Andrews seconded the motion, and the vote was unanimous to give the Executive Director the authority to negotiate and execute a contract with the James and Moore firm.

**ADJOURNMENT**

A motion was made by Sandy Spear and seconded by Tracy Andrews, the vote was unanimous and the meeting was adjourned.

**Finance Committee Members**

Travis Ephriam, Chair

Tracy Andrews

Donnie Read

Sandy Spear

Kristy Terry