



**General Meeting**  
**March 9, 2023, at 6:00 P.M. (CT)**  
**[Join via Microsoft Teams Meeting](#)**  
**or by phone at 561-570-4464 Conference ID: 934 508 058#**  
**or in person at 4636 Highway 90, Suite K**  
**Marianna, FL 32446 - Community Room**  
**Richard - (850) 557-2441; Tabetha - (850) 693-3913**

## **MINUTES**

### **CALL TO ORDER**

A quorum was present and Debbie Kolmetz, Chair, called the meeting to order. Donnie Read led the group in the Invocation and Pledge to the Flag.

#### **The following board members were present:**

Debbie Kolmetz, Janice Sumner, Travis Ephriam, Mary McKenzie, Arthur Obar, Donnie Read, David Bouvin, David Corbin, Raymond Russell, Bryan Lee, Johnny Eubanks

#### **The following board members were absent:**

Sandy Spear, Ralph Whitfield, Frances Henderson, Kristy Terry, Keith Sutton, Penny Bryan, Tracy Andrews, Sarah Clemmons, Kyle Peddie

#### **Others present included:**

Richard Williams, Debby Wood, Rose Adams, Sara Johnson, Melody Wade, Tabetha Basford, Kayla Baxter, Deena Johnson, Cheri Gilmore – CSC Staff, Grace Dampier – Chick-Fil-A

### **PUBLIC COMMENTS**

Debbie Kolmetz asked if there were any public comments. There were none.

### **GENERAL MEETING MINUTES**

**Donnie Read made the motion, Travis Ephriam seconded the motion, and the vote was unanimous to approve the minutes of the January 12, 2023, general meeting.**

## **STATUS OF FUNDS REPORT**

Richard Williams and Sara Johnson went over the Status of Funds Report. Mr. Williams reminded the Board that Covid funds end in March and funds are wrapping up.

## **MISSION MOMENT**

Cheri Gilmore discussed the collaboration with Chick-Fil-A and CareerSource Chipola in aiding in employment and introduced Grace Dampier. Ms. Dampier gave a presentation on her journey with opening Marianna's Chick-Fil-A mid-April of 2023.

## **OUTREACH**

Kayla Baxter discussed the audience increase on social media since posting regularly. Ms. Baxter shared top performing posts, and presented to the Board recent social events CareerSource Chipola has and will participate in.

## **YOUTH COMMITTEE REPORT**

Travis Ephriam reviewed the Youth Committee meeting held prior to the Board meeting. The Youth Committee had discussed the scoring of the received responses to the Youth ITNs. **During the Youth Committee meeting, a motion was made by Janice Sumner, Arthur Obar seconded, and the vote was unanimous to open negotiations for the submissions of applicants Chiple Community Outreach Center, Graceville FFA, T.J. Roulhac Enrichment Center, and Marianna K-8 FFA. Arthur Obar made the motion, Janice Sumner seconded, and the vote was unanimous by the Board to approve opening negotiations for the suggested submissions of applicant provided by the Youth Committee.**

## **SNAP EMPLOYMENT AND TRAINING UPDATES**

Debby Wood shared her concerns with the Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) State Plan that has been updated for 2023. Ms. Wood shared historically, the program funding has been insufficient to operate the program. Now, based on key updates, staff will spend an even greater amount of time on a customer base who receives limited assistance. Further, the staff is concerned about the potential expense of the program and the impact on performance if funding is limited, and a significant number of participants are exempted from participation.

## **DISCUSSION ON BOARD REALIGNMENT AND LEGISLATION**

Richard Williams discussed Board realignment and legislation. Mr. Williams presented to the Board examples of realignment, and what these changes could have meant for our region.

## **CHANGE IN MANAGEMENT INFORMATION SYSTEM**

Debby Wood voiced concerns on the conversion to Employ Florida, as the process to enroll participants and assign activities will take double the amount of time versus the OSST system. Staff training will take place in April 2023 and the date of rollout will be prior to June 30, due to the sunset of the OSST system. Ms. Wood reminded the Board of the Employ Florida system experienced a cyberattack in late June 2022 and was down until July 11. Since that date, the system has not performed at the same capacity prior to the cyberattack. Since WT records from 2003 and SNAP records from 2016 will be interfaced with Employ Florida, there is concern regarding the system's capacity to handle the additional massive number of records.

## **DIRECTOR'S COMMENTS**

Mr. Williams spoke on the Manufacturing Work Group. Mr. Williams then brought State Bill 240 before the Board, stating that it asks for each local workforce development board to create an education and industry consortium composed of representatives of educational entities and businesses in the designated service delivery area, these members being not of the Board.

## **BOARD MEMBER COMMENTS**

**None.**

## **ADJOURNMENT**

**There being no further business to discuss, Debbie Kolmetz adjourned the meeting.**