



**General Meeting
June 12, 2025, at 6:00 P.M. (CT)**

A G E N D A

CALL TO ORDER

A quorum was present, and Donnie Read, Chair, called the meeting to order. Raymond Russell led the group in Invocation and Pledge to the Flag.

The following board members were present:

Mary McKenzie, Raymond Russell, Janice Sumner, Sandy Spear, Debbie Kolmetz, Kyle Coates, Johnny Eubanks, Donnie Read, Al Bryant, Tracy Andrews, David Corbin, Sarah Clemmons, Justin Stephens, Bryan Lee, Keith Sutton

The following board members were absent:

Travis Ephriam, Jonathan Fuqua, Kevin Buchanan, Kyle Peddie, David Bouvin, Penny Bryan

Others present included:

Richard Williams, Sara Johnson, Deena Johnson, Debby Wood, Melody Wade, Tabetha Basford– CSC Staff

CONSENT ITEM – 01/09/25 MEETING

Janice Sumner made the motion, Raymond Russell seconded the motion, and the vote was unanimous to approve the minutes of the March 13, 2025, general meeting.

STATUS OF FUNDS REPORT

Richard Williams and Sara Johnson discussed the Status of Funds Report. The Board noted no issues and had no questions.

MISSION MOMENT

Debby Wood presented to the board CareerSource Chipola's current Summer Youth Program. Ms. Wood shared that seventeen youth have been placed at worksites, and implored the Board for assistance in recruiting businesses willing to help eleven more youth learn on-the-job employment skills.

ONE-STOP OPERATOR REPORTS

Donnie Read offered to the Board the final two One-Stop Operator reports of the 2024-2025 Program Year. The Board noted no issues and had no questions.

ONE-STOP OPERATOR RFP RESPONSES/SELECTION

Janice Sumner made the motion, David Corbin seconded the motion, and the vote was unanimous to select the Linda Sumblin contract.

23-24 FINANCIAL MONITORING REPORT

Richard Williams divulged to the Board that the 23-24 Fiscal Year Monitoring Report yielded no findings. The Board noted no issues and had no questions.

24-25 PRELIMINARY PROGRAMATIC MONITORING REPORT

Debby Wood discussed the recent Preliminary Programmatic Monitoring Report. The Board noted no issues and had no questions.

REQUEST TO MOVE ITA TO WIOA

Raymond Russell made the motion, Mary McKenzie seconded the motion, and the vote was unanimous to request an exemption of 25% on ITA's for WIOA funds.

DW FUNDING MOVED TO ADULT

Tracy Andrews made the motion, Al Bryant seconded the motion, and the vote was unanimous to permit staff to move up to 90% of Dislocated Worker funding to ADULT as needed.

FLOWER FUND

Johnny Eubanks made the motion, Bryan Lee seconded the motion, and the vote was unanimous to move \$2000 from a CD to the Flower Fund.

NOMINATING COMMITTEE

Raymond Russell made the motion, Al Bryant seconded the motion, and the vote was unanimous to keep Donnie Read as Chair, Tracey Andrews as Vice-Chair, and Janice Sumner as Secretary/Treasurer.

DIRECTOR COMMENTS

Richard Williams reminded Board members who have not yet filed their Form 1, Statement of Financial Interests, with the Florida Commission on Ethics via the Electronic Financial Disclosure Management System (EFDMS) to do so by July 1, 2025.

BOARD MEMBER COMMENTS

No comments.

ADJOURNMENT

Janice Sumner made the motion, David Corbin seconded the motion, and the vote was unanimous to adjourn the June 12, 2025, Board meeting.