



**Executive Committee Meeting
September 17, 2025 @ 2:00 PM (CT)
Microsoft Teams Meeting
Conference ID: 296 119 604#**

Minutes

CALL TO ORDER

A quorum was present, and Donnie Read, Chair, called the meeting to order.

Attendees- Donnie Read; Chair, Tracy Andrews; Vice-Chair/Washington County, Janice Sumner; Calhoun County, Travis Ephriam; Jackson County, Sandy Spear; Holmes County

Others- Richard Williams, Sara Johnson, Tabettha Basford - CSC Staff

PUBLIC COMMENTS

D. Read asked if there were any public comments. There were none.

2024 – 2025 BUDGET

R. Williams presented the drafted version of the 2025-2026 Budget for CareerSource Chipola. **Janice Sumner made the motion, Sandy Spear seconded the motion, and the vote was unanimous in approval of presenting the 2025-2026 draft budget to the Board.**

ADJOURNMENT

Janice Sumner made the motion, Tracy Andrews seconded the motion, and the vote was unanimous to adjourn the September 17, 2025, Executive Committee meeting.