



General Meeting
September 18, 2025, at 6:00 P.M. (CT)

A G E N D A

CALL TO ORDER

A quorum was present, and Donnie Read, Chair, called the meeting to order. Jonathan Fuqua led the group in the Invocation and Pledge to the Flag.

The following board members were present:

Brandi Money, Janice Sumner, Sandy Spear, Debbie Kolmetz, Kyle Coates, Travis Ephriam, Jonathan Fuqua, Johnny Eubanks, Donnie Read, Al Bryant, Tracy Andrews, David Bouvin, Bryan Lee, Penny Bryan

The following board members were absent:

Mary McKenzie, Kevin Buchanan, David Corbin, Sarah Clemmons, Kyle Peddie, Justin Stephens, Keith Sutton

Others present included:

Richard Williams, Sara Johnson, Deena Johnson, Melody Wade, Tabettha Basford, Clarence Pittman, Eva Woods, Niki Long– CSC Staff

CONSENT ITEM – 06/12/25 MEETING

Al Bryant made the motion, Bryan Lee seconded the motion, and the vote was unanimous to approve the minutes of the June 12, 2025, general meeting.

STATUS OF FUNDS REPORT

Richard Williams and Sara Johnson discussed the Status of Funds Report. The Board noted no issues and had no questions.

MISSION MOMENT

Niki Long presented to the board CareerSource Chipola's successful Summer Youth Program, providing a unique opportunity for career exploration to youth in the 5-county service area. Ms. Long shared that summer youth employment programs instill in the young adults of tomorrow critical essential skills that all employers need. This year, the focus was to help youth acquire the knowledge and skills they needed to become healthy and productive adults.

Many of the youth workers had their very first work experience and were able to gain some real-life soft skills, such as leadership, social skills, and time management. A total of 35 youth participants were enrolled. 21 young adults were placed at various worksites while 9 additional youth participants completed Florida Ready to Work Soft Skill and Digital Skills classroom training.

2025-2026 BUDGET

The Executive Committee met on September 17, 2025, and approved the 2025-2026 Draft Budget to be presented to the Board. The Board noted no issues. **Travis Ephriam made the motion, Jonathan Fuqua seconded the motion, and the vote was unanimous to approve the Draft 2025-2026 Budget.**

ONE-STOP OPERATOR REPORTS

Donnie Read offered to the Board the first One-Stop Operator report of the 2025-2026 Program Year. The Board noted no issues and had no questions.

NEW ELIGIBLE TRAINING PROVIDER

CareerSource Chipola received a completed Training Vendor Application from Fortis College in Dothan, Alabama, for one program, Medical Assisting, which is 780 clock hours/36 weeks. This program is included on the PY 2025-2026 Regional Demand Occupations List issued by FloridaCommerce. **Al Bryant made the motion, Jonathan Fuqua seconded the motion, and the vote was unanimous to approve the training provider and program to the Eligible Training Provider List with the understanding that staff have the ability to research other programs in commuting distance with a lower cost based on funding availability.**

BOARD MEMBER COMMENTS

No comments.

ADJOURNMENT

Jonathan Fuqua made the motion, Janice Sumner seconded the motion, and the vote was unanimous to adjourn the September 18, 2025, Board meeting.