



General Meeting
March 12, 2026, at 6:00 P.M. (CT)

Minutes

CALL TO ORDER

A quorum was present, and Donnie Read, Chair, called the meeting to order. Bryan Lee led the group in the Invocation and the Pledge of Allegiance to the Flag.

The following board members were present:

Mary McKenzie, Brandi Money, Janice Sumner, Kyle Coates, Travis Ephriam, Kevin Buchanan, Johnny Eubanks, Donnie Read, Al Bryant, David Corbin, David Bouvin, Bryan Lee, Penny Bryan, Keith Sutton

The following board members were absent:

Sandy Spear, Debbie Kolmetz, Jonathan Fuqua, Tracy Andrews, Sarah Clemmons, Kyle Peddie, Justin Stephens

Others present included:

Richard Williams, Debby Wood, Sara Johnson, Deena Johnson, Melody Wade, Tabetha Basford – CSC Staff

CONSENT ITEM – 01/15/26 MEETING

Janice Sumner noted on the drafted January 15, 2026, minutes, there was a mistake stating that Tracy Andrews both attended and was declared absent. **David Corbin made the motion, Al Bryant seconded the motion, and the vote was unanimous to approve the January 15, 2026, minutes with corrections.**

STATUS OF FUNDS REPORT

Richard Williams and Sara Johnson discussed the Status of Funds Report. The Board noted no issues and had no questions.

SNAP PARTICIPATION REFORM

Richard Williams, with Debby Wood, led a dialogue on stricter enforcement guidelines for SNAP recipients due to changes in the legislation. **Johnny Eubanks made the motion, Al Bryant seconded the motion, and the vote was unanimous to approve moving forward with participation reform for the intended purpose of moving the population off the SNAP roles for those who are work-ready and able. And, to help increase the opportunities for those not work-ready.**

PY 25-26 MONITORING PRELIMINARY REVIEW EXIT SUMMARY

Richard Williams reviewed the supplied Program Year 2025-2026 Monitoring Preliminary Review Exit Summary with the Board, noting that the very few findings were already in the process of being corrected.

POTENTIAL SUMMER YOUTH PROGRAM

Janice Sumner made the motion, Travis Ephriam seconded the motion, and the vote was unanimous to grant CareerSource Chipola permission to use Rural GR Funds for the 2025-2026 Summer Youth Program.

DIRECTOR'S COMMENTS

Richard Williams invited the Board to a VEX Robotics Competition held in Liberty County on April 1, 2026, hosted by PAEC, thanks to a generous grant by Florida Commerce and CareerSource Florida.

ADJOURNMENT

Janice Sumner made the motion, Johnny Eubanks seconded the motion, and the vote was unanimous to adjourn the March 12, 2026, board meeting.